



Every association member has a secure online account through a PORTAL provided by Sentry Management. In your account(s) on the PORTAL, you can:

- Make online payments
- View your personal account and payment history
- Access association documents like By-Laws, Rules & Regulations, Reports and Forms
- Sign up for emails from your association
- Request a mailing address change
- Request replacement coupons

Go to **My Account** on Sentry's website (www.sentrymgt.com). Then select **New User Registration**.

SIX EASY WAYS TO PAY



DISCOVER

eCheck

	<p>Auto-Pay: Set up this service to have assessments automatically paid when due*. You may access this service at www.sentrymgt.com, then select "Make A Payment."</p>
	<p>One-Time: One-Time Payments can be made online at www.sentrymgt.com, then select "Make A Payment." If you are new to this service, you may register your account by using your 16-digit account number*.</p>
	<p>By Phone: Our Pay-By-Phone service is available by calling toll-free (800) 932-6636. This service allows you to make a payment with the assistance of a Customer Service Representative*.</p>
	<p>Mail: If you prefer to Pay by Mail, enclose your check along with your payment coupon. Payments can be mailed to our Payment Processing Center at PO Box 30437 Tampa, FL 33630 . Please include your coupon to ensure accurate application. If you cannot find your coupons, you may order replacements online at www.sentrymgt.com.</p>
	<p>Bill Pay: You can send payment using your own bank bill pay service. Your Association needs to be identified as the payee. Please be sure to indicate your 16-digit account number. Send it to our Payment Processing Center at PO Box 30437 Tampa, FL 33630.</p>
	<p>In Person: If you prefer to pay in person, you can visit your local Sentry Management office. To find your nearest office, please visit www.sentrymgt.com. Checks are the only payment method accepted in person.</p>

**Convenience charges may apply for credit/debit transactions and customer service assisted transactions.*

All paper checks submitted for payment may be processed as an e-check (ACH) in accordance with NACHA guidelines.